

All Saints Catholic School Style Sheet (rev. 2009)

WORKS CONSULTED FORMAT:

- List your sources alphabetically by the first word, whether it is the author or title.
- Do NOT number your sources.
- Indent the second line of each entry 5 spaces.

How to Cite PRINT Sources:

BOOKS and PAMPHLETS

Author's name. (if given--last name first) Title of the book. (underlined or *italics*) City of publication: Publisher's name, year of publication.

Use the **TITLE PAGE** for your information, **not** the front cover.

- Find the city of publication (use the city nearest to where you live) and the publisher's name.
- Turn over the title page and choose the most recent publication date.

Book with one author given:

Meltzer, Milton. Columbus and the World Around Him. New York: Franklin Watts, 1990.

Book with two or more authors given: (Only the first author is written last name first.)

O'Dell, Scott and Elizabeth Hall. Thunder Rolling in the Mountains. Boston: Houghton Mifflin Company, 1992.

Book with no author given:

Our Human Ancestors. New York: Warwick, 1977.

PERIODICALS: MAGAZINE AND NEWSPAPER ARTICLES (abbreviated citations)

Author's name. (if given--last name first) "Title of the Article." (in quotation marks) Title of the Newspaper or Magazine. (underlined or *italics*) Date of publication, page number(s).

If the name of the author is given:

Weber, Bruce. "The Myth Maker." The New York Times Magazine. 20 October 1999, p. 42.

If the name of the author is NOT given:

"Wimbledon: Youth Will Be Served." Time. 11 July 1998, p. 72-3.

PRINT ENCYCLOPEDIA ARTICLES

Author's name. (if given--last name first) "Title of the Article." (in quotation marks) Title of Encyclopedia. (underlined or *italics*) Year of publication.

If the name of the author is given:

Dobson, Peter. "Dinosaur." The World Book Encyclopedia. 1998.

If the name of the author is NOT given:

"The Gentle Giants." The Illustrated Encyclopedia of Wildlife. 1991.